

# Moodle: Remove students from previous academic years

1. Select the **Actions** menu from your Moodle course page.
2. Select the **More...** link to open the Course Administration page
3. Ensure the **Course administration** tab is selected.
4. From the **University of Glasgow** section, select the **UofG enrolment status** link.
5. To remove previous year students or students who are not currently enrolled in MyCampus, select the **Remove extra** button.

