

# Link document for course “Open research for restricted, sensitive or confidential data 2025-2026”

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## Starting page

Link name	Description	Link
Data protection	This website provides an overview of the training courses provided for data protection, records management and information security.	<a href="https://www.gla.ac.uk/myglasgow/dpfoioffice/guidanceforstaffandstudents/training/">https://www.gla.ac.uk/myglasgow/dpfoioffice/guidanceforstaffandstudents/training/</a>
Research Information Management	This website provides an overview of the training course available for research data management.	<a href="https://www.gla.ac.uk/myglasgow/openresearch/training/">https://www.gla.ac.uk/myglasgow/openresearch/training/</a>

## Introduction

Link name	Description	Link
Code of Good Practice in Research	This website provides information about the Code of Good Practice in Research.	<a href="https://www.gla.ac.uk/research/strategy/ourpolicies/codeofgoodpracticeinresearch/">https://www.gla.ac.uk/research/strategy/ourpolicies/codeofgoodpracticeinresearch/</a>
UK Reproducibility Network	Website of the UK Reproducibility Network (UKRN). This network aims to enhance research reproducibility and replicability.	<a href="https://www.ukrn.org/">https://www.ukrn.org/</a>
The possibility and desirability of replication in the humanities	This article discusses the poor reproducibility in the humanities.	<a href="https://doi.org/10.1057/s41599-018-0149-x">https://doi.org/10.1057/s41599-018-0149-x</a>

## 1. What considerations apply to your research data?

Link name	Description	Link
UK Data Service The Data Protection Act and GDPR — UK Data Service	This website provides information about the Data Protection Act, the General Data Protection Regulation, and the UK GDPR	<a href="https://ukdataservice.ac.uk/learning-hub/research-data-management/data-protection/data-protection-legislation/data-protection-act-and-gdpr/">https://ukdataservice.ac.uk/learning-hub/research-data-management/data-protection/data-protection-legislation/data-protection-act-and-gdpr/</a>
University of Glasgow Digital Preservation Policy v3.8	Direct link to a PDF provided by the University of Glasgow. This website provides information about the Data Protection Act, the General Data Protection Regulation, and the UK GDPR	<a href="https://www.gla.ac.uk/media/Media_598622_s_mxx.pdf">https://www.gla.ac.uk/media/Media_598622_s_mxx.pdf</a>
University of Glasgow Policy on Confidential Data	Direct link to a PDF provided by the University of Glasgow. This document provides information about the handling, storing and processing of confidential data.	<a href="https://www.gla.ac.uk/media/Media_180727_s_mxx.pdf">https://www.gla.ac.uk/media/Media_180727_s_mxx.pdf</a>

## 2. Policy and legal compliance for research data

Link name	Description	Link
Code of Good Practice in Research	University of Glasgow policy. Section 5 extended on ethical, regulatory and compliance issues	<a href="https://www.gla.ac.uk/research/strategy/ourpolicies/codeofgoodpracticeinresearch/#1.introduction,2.compliancewithpolicies,3.responsibilitiesforgoodresearchpractice,5.ethical%2Cregulatoryandcomplianceissues">https://www.gla.ac.uk/research/strategy/ourpolicies/codeofgoodpracticeinresearch/#1.introduction,2.compliancewithpolicies,3.responsibilitiesforgoodresearchpractice,5.ethical%2Cregulatoryandcomplianceissues</a>

Research Excellence Framework (REF)	This website summarises the REF 2021 outcomes at UofG.	<a href="https://www.gla.ac.uk/research/excellence/">https://www.gla.ac.uk/research/excellence/</a>
Five research culture priorities	This website provides information about the five research culture priorities at UofG: Research Recognition, Collegiality, Research Integrity, Open Research, and Career Development.	<a href="https://www.gla.ac.uk/myglasgow/ris/researchculture/priorities/#">https://www.gla.ac.uk/myglasgow/ris/researchculture/priorities/#</a>
Research Integrity	University of Glasgow Research Integrity website	<a href="https://www.gla.ac.uk/myglasgow/ris/researchintegrity/">https://www.gla.ac.uk/myglasgow/ris/researchintegrity/</a>
Open Research	This website provides information about the benefits of Open Research and the support provided at UofG for open access, open research and research data management.	<a href="https://www.gla.ac.uk/myglasgow/openresearch/">https://www.gla.ac.uk/myglasgow/openresearch/</a>
Initiating a research project	Document entitled: “Project initiation workflow for research involving personal data”	<a href="https://doi.org/10.36399/gla.pubs.202746">https://doi.org/10.36399/gla.pubs.202746</a>
Data Management Plan	This website provides information on how to organise, store and share research data and the support available at UofG for data management.	<a href="https://www.gla.ac.uk/myglasgow/openresearch/researchdatamanagement/">https://www.gla.ac.uk/myglasgow/openresearch/researchdatamanagement/</a>
Data Protection Impact Assessment	University of Glasgow data protection webpage	<a href="https://www.gla.ac.uk/myglasgow/dpfoioffice/guidanceforstaffandstudents/dataprotection/dpia/">https://www.gla.ac.uk/myglasgow/dpfoioffice/guidanceforstaffandstudents/dataprotection/dpia/</a>
Privacy Notice	University of Glasgow data protection webpage	<a href="https://www.gla.ac.uk/myglasgow/dpfoioffice/guidanceforstaffandstudents/dataprotection/privacy/privacynotices/">https://www.gla.ac.uk/myglasgow/dpfoioffice/guidanceforstaffandstudents/dataprotection/privacy/privacynotices/</a>
Data Sharing Agreement	University of Glasgow Research Support Office. This website provides information about the support provided by the UofG Contract team.	<a href="https://www.gla.ac.uk/myglasgow/researchsupportoffice/contracts-team/">https://www.gla.ac.uk/myglasgow/researchsupportoffice/contracts-team/</a>

College or School ethics officer contacts	Contact details for ethics queries.	<a href="https://www.gla.ac.uk/research/strategy/ourpolicies/ethics/">https://www.gla.ac.uk/research/strategy/ourpolicies/ethics/</a>
Research Integrity training	This website lists Research Integrity training opportunities at UofG.	<a href="https://www.gla.ac.uk/myglasgow/ris/researchintegrity/training/">https://www.gla.ac.uk/myglasgow/ris/researchintegrity/training/</a>
CoSS research ethics training for students	Ethics training for CoSS students.	<a href="https://www.gla.ac.uk/colleges/socialsciences/students/ethics/">https://www.gla.ac.uk/colleges/socialsciences/students/ethics/</a>

### ‘Trusted research’

Link name	Description	Link
NPSA	Website of the National Protective Security Authority	<a href="https://www.npsa.gov.uk/specialised-guidance/trusted-research/trusted-research-academia">https://www.npsa.gov.uk/specialised-guidance/trusted-research/trusted-research-academia</a>
A list of "17 Sensitive Areas of the Economy"	This website provides information about "National Security and Investment Act: details of the 17 types of notifiable acquisitions"	<a href="https://www.gov.uk/government/publications/national-security-and-investment-act-guidance-on-notifiable-acquisitions/national-security-and-investment-act-guidance-on-notifiable-acquisitions">https://www.gov.uk/government/publications/national-security-and-investment-act-guidance-on-notifiable-acquisitions/national-security-and-investment-act-guidance-on-notifiable-acquisitions</a>
Export Controls	This website informs about export control regulations and UofG institutional compliance.	<a href="https://www.gla.ac.uk/research/strategy/ourpolicies/exportcontrol/">https://www.gla.ac.uk/research/strategy/ourpolicies/exportcontrol/</a>
National Security and Investment Act	This website informs about the National Security and Investment (NSI) Act	<a href="https://www.gla.ac.uk/myglasgow/ris/governance/nationalsecurityinvestmentact/">https://www.gla.ac.uk/myglasgow/ris/governance/nationalsecurityinvestmentact/</a>
Current arms embargoes and other restrictions	Information about UK arms embargo and trade sanctions with specific countries.	<a href="https://www.gov.uk/guidance/current-arms-embargoes-and-other-">https://www.gov.uk/guidance/current-arms-embargoes-and-other-</a>

		<a href="#">restrictions#countries-subject-to-arms-embargo-trade-sanctions-and-other-trade-restrictions</a>
Trusted Research training course	15 minute training on Trusted Research at the University.	<a href="https://moodle.gla.ac.uk/course/view.php?id=36418">https://moodle.gla.ac.uk/course/view.php?id=36418</a>

## ‘Clinical research’

Link name	Description	Link
Research Regulation and Compliance Office	This website provides further information on the UofG’s Research Regulation and Compliance Office	<a href="https://www.gla.ac.uk/research/strategy/ourpolicies/furtherinformation/">https://www.gla.ac.uk/research/strategy/ourpolicies/furtherinformation/</a>
NHS Health Research Authority	Website of NHS Health Research Authority. This website provides advice around successful planning in medical research	<a href="https://www.hra.nhs.uk/planning-and-improving-research/research-planning/">https://www.hra.nhs.uk/planning-and-improving-research/research-planning/</a>

## ‘Data Protection’

Link name	Description	Link
The Introduction to GDPR training course	Link to UofG Moodle course	<a href="http://moodle2.gla.ac.uk/course/view.php?id=13069">http://moodle2.gla.ac.uk/course/view.php?id=13069</a>
DP and FOI Office	Website of the University of Glasgow Data Protection & FOI Office	<a href="http://www.gla.ac.uk/services/dpfoioffice">www.gla.ac.uk/services/dpfoioffice</a>
A guide to lawful basis	Website of the Information Commissioner’s Office (ICO). This website provides a “A guide to lawful basis”.	<a href="https://ico.org.uk/for-organisations/uk-gdpr-guidance-and-resources/lawful-basis/a-guide-to-lawful-basis/">https://ico.org.uk/for-organisations/uk-gdpr-guidance-and-resources/lawful-basis/a-guide-to-lawful-basis/</a>
Special Category Data	Information on special category data.	<a href="https://ico.org.uk/for-organisations/uk-gdpr-">https://ico.org.uk/for-organisations/uk-gdpr-</a>

		<a href="#">guidance-and-resources/lawful-basis/a-guide-to-lawful-basis/special-category-data/</a>
DPIA decision tool	Tool to help you to understand if you need a DPIA.	<a href="https://forms.office.com/pages/responsepage.aspx?id=KVxybjp2UE-B8i4lTwEzyCwF_1QbAhxHjMUQ2SltjPNUREtQQURTUklZSTdVS044Q0w4NkZZN1ZURC4u&amp;route=shorturl">https://forms.office.com/pages/responsepage.aspx?id=KVxybjp2UE-B8i4lTwEzyCwF_1QbAhxHjMUQ2SltjPNUREtQQURTUklZSTdVS044Q0w4NkZZN1ZURC4u&amp;route=shorturl</a>

### ‘IP and Commercialisation’

Link name	Description	Link
Intellectual Property and Commercialisation	The University’s IP & Commercialisation team	<a href="https://www.gla.ac.uk/myglasgow/ris/ieed/">https://www.gla.ac.uk/myglasgow/ris/ieed/</a>
Ownership of IP	The University Intellectual Property policy	<a href="https://www.gla.ac.uk/myglasgow/ris/ieed/policies/ip/">https://www.gla.ac.uk/myglasgow/ris/ieed/policies/ip/</a>
Meet the IP & Commercialisation team	Contact information for the IP & Commercialisation team	<a href="https://www.gla.ac.uk/myglasgow/ris/ieed/meettheteam/">https://www.gla.ac.uk/myglasgow/ris/ieed/meettheteam/</a>

### ‘Third Party Data’

Link name	Description	Link
Research Data Management team	Contact the Research Data Management team with any queries.	<a href="https://www.gla.ac.uk/myglasgow/openresearch/contact/">https://www.gla.ac.uk/myglasgow/openresearch/contact/</a>

## ‘Confidential Data’

Link name	Description	Link
Confidential Data	University of Glasgow policy	<a href="https://www.gla.ac.uk/media/Media_180727_s_mxx.pdf">https://www.gla.ac.uk/media/Media_180727_s_mxx.pdf</a>
Confidential Data guidance	Website of IT Services about best practice around confidential data	<a href="https://www.gla.ac.uk/myglasgow/it/informationsecurity/confidentialdata/">https://www.gla.ac.uk/myglasgow/it/informationsecurity/confidentialdata/</a>

## Good practice when working with restricted, sensitive or confidential data

Link name	Description	Link
Before you begin your project	This University website provides advice on the choices to make early before you start collecting data.	<a href="https://www.gla.ac.uk/myglasgow/openresearch/researchdatamanagement/beforeyoubegin/">https://www.gla.ac.uk/myglasgow/openresearch/researchdatamanagement/beforeyoubegin/</a>
UK Data Service guidance on research data management	This website provides information around research data management, highlighting the importance of managing and sharing data.	<a href="https://ukdataservice.ac.uk/learning-hub/research-data-management/">https://ukdataservice.ac.uk/learning-hub/research-data-management/</a>
Research data management guides	The section on this website lists and links to a range of research data management guides available in the UofG’s repository.	<a href="https://www.gla.ac.uk/myglasgow/openresearch/openresearchresources/#researchdatamanagementguides">https://www.gla.ac.uk/myglasgow/openresearch/openresearchresources/#researchdatamanagementguides</a>
IT Services guide to filesharing	This website from University IT services provides advice on file sharing and file storage.	<a href="https://www.gla.ac.uk/myglasgow/it/filessharing/">https://www.gla.ac.uk/myglasgow/it/filessharing/</a>
GDPR guidance: International Transfers	This ICO guide explains the legal considerations regarding international transfers of personal data.	<a href="https://ico.org.uk/for-organisations/uk-gdpr-guidance-and-resources/international-transfers/">https://ico.org.uk/for-organisations/uk-gdpr-guidance-and-resources/international-transfers/</a>
Information Security guidance	University of Glasgow information security guidance	<a href="https://www.gla.ac.uk/myglasgow/it/informationsecurity/">https://www.gla.ac.uk/myglasgow/it/informationsecurity/</a>

		<a href="#">nsecurity/#staysecurewhiletravelling</a>
Guidance for research in progress	Here we provide advice on data storage for research in progress.	<a href="https://www.gla.ac.uk/myglasgow/openresearch/researchdatamanagement/datastorageforresearchinprogress/">https://www.gla.ac.uk/myglasgow/openresearch/researchdatamanagement/datastorageforresearchinprogress/</a>

## Preparing for the end of your project

Link name	Description	Link
Guide to selection and appraisal of research data	University of Glasgow guidance on selection of research data for deposit.	<a href="https://edshare.gla.ac.uk/1385/">https://edshare.gla.ac.uk/1385/</a>
Retention of research data	Guidance on retention schedules for research data	<a href="https://www.gla.ac.uk/myglasgow/dpfooffice/guidanceforstaffandstudents/research/retentionofresearchdata/">https://www.gla.ac.uk/myglasgow/dpfooffice/guidanceforstaffandstudents/research/retentionofresearchdata/</a>
Enlighten: Research Data	This web page provides information about UofG's research data repository and registry Enlighten: Research Data.	<a href="https://www.gla.ac.uk/myglasgow/openresearch/researchdatamanagement/enlightenresearchdatainformation/">https://www.gla.ac.uk/myglasgow/openresearch/researchdatamanagement/enlightenresearchdatainformation/</a>
Enlighten: Research Data costs	This web page discusses the costs of data deposits at the UofG's data repository.	<a href="https://www.gla.ac.uk/myglasgow/openresearch/researchdatamanagement/researchdatamanagementcosts/">https://www.gla.ac.uk/myglasgow/openresearch/researchdatamanagement/researchdatamanagementcosts/</a>

## Summary

If you've got any questions, please contact us at: [research-datamanagement@glasgow.ac.uk](mailto:research-datamanagement@glasgow.ac.uk)